

Federal City Performing Arts Association **DRAFT**

Board of Directors Meeting Minutes

Wednesday, August 22, 1998
2801 M St., NW, Washington, DC

DIRECTORS: Present: Darrell Lewis, Jeff Peirce, Joe Vignali, Jerry Carpenter, Mark Bombaci, Thom Gibb, Henry Salevsky, Ed Wilber, Bill Eadie, Rich Aldret, Chip Heath, Kris Marshall

ABSENT:

STAFF: John Perkins, James Holloway

I. Call to Order

Lewis called meeting to order at 4:15.

II. Approval of Minutes

Motion to approve the minutes.

Vignali moved acceptance of the minutes; Gibb seconded, to approve the minutes.

Unanimous in favor. Minutes approved.

III. Financial Report

See Finance Report for details. Peirce previews the new format of the budget reports. Overall current budget cycle sees positive cash flow.

Motion to accept the finance report is issued by Vignali, Gibb seconds. Finance report is accepted unanimously.

This past year was the first time that revenue will be over \$500K. Peirce indicated that the Chorus needed to find new funding means and a way to do business differently to reduce the cost based overages. Operations issues this month: Preliminary closing was completed, year-end deficit of \$23K smaller than anticipated. Capital Club did very well last year. Merchandizing was not very positive last year due to the loss of revenue because of the two CD projects that have not brought in funds or as in one case did not get pressed. The new budget is a conservative budget, bringing down some lines from last year's totals. The audit is expected at the next meeting. Cash flow for 1999 was illustrated to be a process that must follow on time this year. The organization must stay on top of income events to prevent problems.

IV. President's Report

Lewis reports that the calendar was created and we should notice that the dates are very booked. Lewis expresses that the Executive Committee is working very well and intends not to be the primary discussion makers but rather the body which help set agenda and bring issues for discussion.

V. Operations Committee

Vignali indicates that the Charter is in progress and will be presented at the next meeting. The meeting dates and times have been moved to be more in sync with the Board meeting.

VI. Executive Director

See Executive Director report for details. PF CD project has come to completion. The Chorus is approved for CFC for next year. BTH grant application was presented. Bridge Builder's grant was not acted upon. United Airlines and American Express grants are being processed. Ed Wilber has presented a concert sponsorship plan that would dedicate concerts in memory of those departed. The plan would allow either \$1K or \$1.5K donations for one or two names each that would be placed in the program. Clarification was needed of the financial contributions in relation to the number of names to be printed. Also a clarification would be needed of where the names would be noted in the program and how.

Auction report given. The commitment of the Chorus or the Capital Club for the auction is unknown. The Capital Club Annual Event will be held. Perkins wishes that the event would be enhanced to make it more important and less stale.

United Seniors Health Cooperative was given thanks for the donations of furniture to FCPAA. As well, status of office space was presented since One-to-One has moved and the organization will have to find a new space. The building is being sold. Services are deteriorating. Lewis questions rental payments in relation to services that were promised. Further investigation will be made. Gibb discussed rent escrow. A legal review of the lease would be helpful. The move may be an opportunity to move into a more viable location.

VII. Music Report

- Gregory Paine has been contracted to assist with the Gospel portion of the Holiday Concert. He will assist at the Membership retreat and conduct a section of the concert.
- Leighigh Valley Gay Men's Chorus is working with the Chamber Choir exchange.
- Atlanta June concert is still in discussion and considerable interest in their desire to come to Washington. A small ensemble may represent Washington in the exchange.
- CD 3 will go into production soon.
- The North Carolina concert cancellation provides time to concentrate on other projects this fall.
- The Meany commission is in process and is ramping up.

VIII. Membership Regulations Modification Concerning the Payment of Dues

See the attached Membership Regulations document.

Peirce moves to amend the Membership rules as presented herein clarify the dues requirement of the organization. Gibb seconds. Discussion topics included communication of the change, Ops to discuss implementation, and enhanced record keeping. Motion passes unanimously.

IX. New Business

Heath inquires as to a response to the Johnson letter. Response was made by Lewis. Lewis indicates that we should encourage a group response to these types of issues. Leadership conference in Dallas. 10 persons have committed to go.

X. Adjournment

Gibb moved, Marshall seconded a move to adjourn. Unanimous in favor.

Respectfully submitted,

Jerry Carpenter
Secretary, FCPAA